



## Girl Scouts Western Pennsylvania

– Camp Staff Job Descriptions –

### Activity Specialist

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**Reports To:** Outdoor Program Specialist / Camp Rangers

**Supervises:** Girl Scouts

**Employee Name (Print):** \_\_\_\_\_

**Employee Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

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### Purpose

The Activity Specialist teaches a variety of outdoor activities including archery, canoeing, teambuilding, and more. They will also work to provide an effective programming by assisting in providing daily activities to all Girl Scout campers. Trainings and certifications will be provided in the applicable areas.

### Essential Functions

#### Staff/Camper Support

- Ensure a positive atmosphere and well-being for all campers
- Recognize and respond to opportunities for problem solving in a group setting
- Interact daily with campers and work to provide a safe and consistent environment
- Understand and know staff and campers - help them to respect the diversity of others and to appreciate differences and similarities so that campers get the most out of their stay at camp.

#### Program

- Responsible to lead and assist fun and meaningful activities to campers; model constructive and enthusiastic participation in all program areas
- Display knowledge of activity being taught and be able to teach campers in an effective way
- Follow Safety activity checkpoints for each activity

#### Health and Safety

- Ensure that all activities are carried out in accordance with safety standards set forth by GSUSA
- Ability to observe camper and staff behavior, assess, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior management techniques
- Be able to learn appropriate safety regulations and emergency procedures and quickly respond when needed

#### Positive Relationships

- Support and promote campers and fellow staff to take risks and seek challenges.
- Contributes to the diversity of the council by ensuring that all materials, activities and programs are sensitive to and reflective of the interest, values and needs of people of all racial /ethnic groups, cultures, belief systems and abilities.



## Requirements and Desired Qualifications

### *Requirements-*

- Minimum of 18 years of age
- Willingness to adhere to principles of Girl Scouting, Girl Scout Law, and Girl Scout Promise
- Current First Aid/CPR certification (or willingness to obtain)
- Current background checks and trainings (or willingness to obtain)
- Have a reliable source of transportation to and from camp
- Ability to function as a camp staff team member and work effectively with peers
- Ability to identify, respond, and adapt to environmental or other hazards related to camper supervision
- Willingness to learn and adapt to new situations, surroundings, and circumstances in a quick and effective manner

### *Desired Qualifications-*

- Experience working with children in a youth or outdoor education capacity
- Desire and ability to teach, work, and relate successfully with campers and fellow staff members
- Passion and excitement for the outdoors, programs offered and providing an exceptional program to each camper
- Demonstrated maturity, sound judgement, integrity, and flexibility
- Enthusiasm, patience, and a sense of humor

### *Physical Working Conditions -*

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee must have the:
  - Ability to endure prolonged standing, bending, reaching, walking and hiking
  - Willingness to work outdoors with exposure to all weather conditions including sun, heat, rain, and humidity, etc.
  - Understanding of and be comfortable navigating around wildlife animals, i.e., insects, reptiles, mammals, etc.
  - Capability to lift or move objects up to 10 pounds on a regular basis and occasionally lift or move objects of up to 50 pounds