



Troop: _____ Service Unit: _____

2019 Delinquent Cookie Money Form

Submit this form for any girl who is delinquent in her payment of cookie money **by April 1, 2019**, to: Cookie Sales Coordinator, GSWPA, 5681 Rt. 6N, Edinboro, PA 16412. **You must include:** copies of the signed Parent Permission form, the delinquent letter sent to the parent, and all signed receipts for cookies and payments.

Girl's Name _____

Parent/Guardian's Name _____

Address _____ City _____ Zip _____

Home (_____) Work (_____) Cell (_____)

Email _____

Total # of pkgs received by girl including Digital Cookie orders:	
Total owed:	
Total paid to date including Digital Cookie payments:	-
Total unpaid:	=

When this debt is collected, it will be divided as follows:	
Total unpaid:	
Girl's portion of troop profit: (# pkgs. unpaid X troop proceed rate)	-
Amount due to council*:	=

Date the collection letter was sent to Parent/Guardian from troop? _____

What efforts have been made to collect? _____

Troop Leader's Name and Email _____

Person completing this form: _____ Position: _____

Phone: _____ Email: _____

Use the following formula to determine the amount of money the troop currently owes to GSWPA.

Step 1 Amount you owe council \$ _____
(from the *Sales Report* tab in eBudde)

Step 2 Delinquent girl amount due to council \$ _____

*(from above) (If your troop has more than one delinquent girl, add together all delinquent girl amounts due to Council.)

Step 3 Amount troop owes GSWPA \$ _____

Please note: An ACH Adjustment Form must be submitted in addition to this form for this girl's 'Amount You Owe Council' not to be included in the ACH sweep.

Immediately notify GSWPA of any additional payments received, provide a copy of the receipt, and forward any amount due to GSWPA received after the final ACH sweep.