



Troop: _____ Service Unit: _____

2021 Delinquent Cookie Money Form

Submit this form for all girls with an outstanding cookie balance **by April 5, 2021**, to:

Cookie Program Coordinator, GSWPA, 5681 Rt. 6N, Edinboro, PA 16412 or email eduffy@gswpa.org.

You must include copies of 1.) the signed Parent Permission form, 2.) delinquent letter sent to the parent, and 3.) all signed receipts for cookies and payments. Please also include copies or screen shots of any additional correspondence with the parent.

Girl's Name _____

Parent/Guardian's Name _____

Address _____ City _____ Zip _____

Home () _____ Work () _____ Cell () _____

Email _____

Total # of pkgs received by girl including Digital Cookie orders:	
Total owed:	
Total paid to date including Digital Cookie payments:	-
Total unpaid:	=

When this debt is collected, it will be divided as follows:	
Total unpaid:	
Girl's portion of troop profit: (# pkgs. unpaid X troop proceed rate)	-
Amount due to council*:	=

Date the collection letter was sent to Parent/Guardian from troop? _____

What efforts have been made to collect? _____

Troop Leader's Name and Email _____

Person completing this form: _____ Position: _____

Phone: _____ Email: _____

Use the following formula to determine the amount of money the troop currently owes to GSWPA.

Step 1 'Amount You Owe Council' \$ _____
(from the *Sales Report* tab in eBudde)

Step 2 Delinquent girl amount due to council \$ _____
*(from above) (If your troop has more than one delinquent girl, add together all delinquent girl amounts due to Council.)

Step 3 Amount troop owes GSWPA \$ _____

Please note: An ACH Adjustment Request must be submitted in addition to this form for this girl's 'Amount You Owe Council'.

Immediately notify GSWPA of any additional payments received, provide a copy of the receipt, and forward any amount due to GSWPA received after the final ACH sweep.