Roles and Responsibilities in Governance and Management

Governance/policy decisions are the responsibility of the Board of Directors.

Management /operational decisions are the responsibility of the Chief Executive Officer. Input and suggestions on management should be made through operational staff and the Chief Executive Officer.

As a Council Delegate, your responsibility is in governance: to provide feedback on policies, vote to adopt council bylaws and on Board of Director nominations. You also take information back to your service unit about council goals, fund development campaigns, and council business that is announced at Annual Meeting and Town Halls.

The chart below gives specific examples of governance and management responsibilities.

Responsibility	GOVERNANCE			MANAGEMENT	
	Corporation	Policy Influencing Groups	Board of Directors	Chief Executive Officer	Operational Volunteers and Staff
Adopts policies that govern all council activities	May give input/ direction	May give input	Final decision	Implements policies	Supports policies
Develops operating procedures				Final decision	Staff develops. Volunteers provide input.
Selects and appoints the chief executive officer			Responsibility		
Hires the staff				Responsibility	
Formulates corporate goals		Input	Participates	Directs the process	Staff participates
Adopts and ranks corporate goals	Receives report	Input	Final decision	Provides support	
Adopts annual integrated objectives			Final decision	Develops with staff and presents to the Board	
Develops and approves the operating budget			Final decision	Approves and pre-sents to the Board	Staff develops
Plans a fund development campaign	Receives report	Input	Final decision	Provides support	
Plans council program events					Responsibility
Adopts council bylaws	Final decision		Appoints review task group	Provides support	
Acquires or disposes of property		Input	Final decision	Provides support	
Elects officers, directors, development committee and National Council Delegates	Final decision				