

POSITION DESCRIPTION: SERVICE UNIT INDIE COORDINATOR

You Can Do It!

You enthusiastically embrace indie Girl Scouts and their families as part of the service unit Girl Scout family. You provide knowledgeable support and communication to indie Girl Scouts and their families on service unit events, council-sponsored activities, badges, and awards.

Your Commitment

Upon successfully completing one-year appointment you will have the option to renew your role upon mutual agreement between yourself and council.

Your Support System

You'll be supported by a combination of staff and volunteers, including service unit team members, volunteer support specialists, girl experience specialists, and customer care specialists.

Success Looks Like

- ⇒ Being an active member of the service unit team and assisting with establishing and implementing service unit goals with the support of the service unit manager, volunteer support specialist, and other team members
- ⇒ Being a positive role model when representing Girl Scouts in the community or with other members
- ⇒ Creating a welcoming and inclusive atmosphere by encouraging and supporting all Girl Scout members
- ⇒ Attending council-sponsored meetings, such as kick-offs, town halls, multi-service unit events, and the Annual Meeting
- ⇒ Participating in service unit meetings by regularly reporting on the activities of individually registered girls in the service unit (how many, if some are earning awards, etc.)
- ⇒ Serving as the vital link between individually registered girls and their families and the service unit by providing regular communication about service unit events and programs and other council information
- ⇒ Making individually registered girls and their families understand and feel that they are an important part of Girl Scouts through periodically reaching out to offer guidance regarding journeys, badges, girl awards, service projects, or indie finances
- ⇒ Collaborating with the service unit product sales managers to ensure indie Girl Scouts and their families are informed about the fall product sale and Cookie Program
- ⇒ Joining the "Indie Girl-GSWPA" rally on Rallyhood to remain current and knowledgeable about indie Girl Scout information and support

The Essentials

- ⇒ Be a registered adult member of Girl Scouts
- ⇒ Be an approved volunteer in good standing
- ⇒ Support the Girl Scout mission, Promise, and Law
- ⇒ Support policies, procedures, and guidelines of GSUSA and council
- ⇒ Strong understanding of the National Program Portfolio and the Girl Scout Leadership Experience
- ⇒ Complete training for the position as assigned
- ⇒ Strong communication skills to express ideas and facts clearly and accurately
- ⇒ Be proficient and responsive in using email and other relevant technology

