



# 2021 MagNut Program Indie Girl Scout Parent Guide

This guide provides information you need to know as your individually registered Girl Scout (Indie Girl Scout) works toward funding her fun adventures while learning entrepreneurial and business skills through the MagNut Program.

## STAY CONNECTED:

Your Service Unit MagNut Manager (SUMM) is:

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Your Indie Troop # is:

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Your SUMM is your first contact to answer questions and to assist with navigation of the M2 site. You may also contact Customer Care at 800-248-3355 or by email at [customer care@gswpa.org](mailto:customer care@gswpa.org).

## BE PREPARED

Review the *MagNut Program Family Guide* for more information on the program theme, ways to participate, and MagNut program rewards.

Go to [gswpa.org/magnut](http://gswpa.org/magnut) to find our Indie Girl Scout MagNut information, which takes you through everything you need to know about the MagNut program specifically for Indies.

For additional information, Indie Girl Scout parents are welcome to join the MagNut program training for troop leaders hosted by your service unit. This training is geared toward troops and optional for Indie parents. Contact your SUMM above for details.

You can also join our Indie Rally at [rallyhood.com](http://rallyhood.com), a place where you can connect with other Indie parents and share information.

- Go to [rallyhood.com](http://rallyhood.com).
- Search GSWPA Indie in “Find a Rally.”
- Click on the Indie rally box.
- Enter information requested and submit.

## GET STARTED

An email invitation from M2 (the MagNut program online ordering system) will arrive on **Oct. 1**. Check your inbox, junk, spam, and promotion boxes for your direct link, or visit [gswpa.org](http://gswpa.org) and click on the Get Started button, or go to [gsnutsandmags.com/gswpa](http://gsnutsandmags.com/gswpa).

### Using the M2 Site:

- If this is your first time using the M2 site, sign in as a **First-Time Participant**.
- If you are a returning user, sign in as a **Returning User**.
- Create your Indie’s online MagNut account using your email and follow the prompts.

If your Indie’s name or troop number provided on this guide are not listed, you may continue, then contact Customer Care at 800-248-3355 or [customer care@gswpa.org](mailto:customer care@gswpa.org) after her site is set up to verify her membership information.

### Getting started with your girl:

- Help your Indie create her avatar, a virtual girl that looks like her.
- Your Indie can then build her storefront using a personalized message or video.
- Enter or upload a list of friends and family emails.
- Include your personal email to receive a link to use on social media.

## 2021 IMPORTANT DATES:

Check out this guide for more information on each of these dates, but here is an overview of the program.

### □ Aug./Sept.

- Review *MagNut Program Family Guide*
- Attend Indie Girl Scout MagNut training
- Submit Parent Responsibility and Permission form to your SUMM before your Indie Girl Scout starts to sell
- Join Rallyhood (Be Prepared)
- Attend Virtual MagNut Program Rally on Sept. 30

### □ Thursday, Oct. 1, 2021

- MagNut program begins!
- Order taking begins
- Online storefront goes live
- Send emails to friends and family (Get Started)

### □ By Monday, Oct. 18, 2021

Parent enters in-person nuts and candy orders into M2 online site by 11:59 p.m. Contact your SUMM for assistance if needed. (Entering Order)

### □ Nov. 8-11, 2021

Nuts and candy are delivered to SUMM (Nuts and Candy)

### □ Sunday, Nov. 28, 2021

Online sales end at 11:59 p.m. (Online Orders)

### □ Sunday, Dec. 5, 2021

Finalize reward choices by 11:59 p.m. (Rewards)

### □ Thursday, Dec. 9, 2021

Payment due to council (Financial Procedures)

### □ Jan. 2022

Reward distribution (Rewards)  
Your SUMM will contact you for pick-up.

### □ By end of January

Earned Indie Girl Program Rewards emailed to caregivers.



M2 customer service representatives are ready and waiting to answer all of your MagNut Program questions!

[question@gsnutsandmags.com](mailto:question@gsnutsandmags.com)  
(800) 372-8520  
We’re happy to help!

**girl scouts**   
western pennsylvania

## NUTS AND CANDY

### Entering your in-person nuts and candy orders

1. Log into the M2 site.
2. Click on the Paper Order Entry from the homepage.
3. Select your Indie's name from the drop-down menu.
4. Enter the quantities from her paper order card only and click Update. If needed, edit these quantities after the order has been entered by clicking on her name and revising the quantities. Then click *Update*. Quantities can be edited until the lock-out on **Oct. 18 at 11:59 p.m.**

### Delivery and Pick-up

- Your SUMM will provide a date, time, and location to pick up the nuts and candy between **Nov. 8-11**.
- Please count and recount nuts and candy before signing delivery receipts. **You are responsible for what you sign for on the receipt! Request receipts for all product received.**
- Check for damaged and missing products in each case. Report any discrepancies or damages to your SUMM immediately!
- Additional product: A limited supply of nuts and candy will be available at designated council offices after all deliveries are made. Please contact Girl Scouts Western Pennsylvania's Customer Care for availability.
- **NO exchanges or returns can be made.**

## GIRL REWARDS

- Girl rewards are automatically calculated, but certain levels have choices and these selections need to be made by **Monday, Dec. 5 at 11:59 p.m.** on the M2 site. Indies can view the rewards in the *MagNut Program Family Guide* to help make their selections.
- Girl rewards will ship in January to your SUMM. Your SUMM will contact you for pick-up.
- Junior, Cadette, Senior, or Ambassador Girl Scouts can choose to opt out of girl rewards to receive extra Program Rewards. Read more about this under Program Rewards.



## WHAT ARE INDIE GIRL PROGRAM REWARDS?

Due to IRS regulations, Indie Girl Scouts earn Indie Girl Program Rewards based on a range of total sales for all nuts and candy in-person and online orders, as well as magazine orders. A girl must sell \$40.00 to earn her first Indie Girl Program Reward.

**Indie Girl Program Rewards are earned in \$5.00 increments. NEW: Indie Girl Program Rewards will now be digital.**

Rewards can be used for:

- Annual membership registration
- Council shop purchases
- Any council-sponsored camp or program registration fee (Indie Girl Program Rewards are not doubled for council-sponsored camps.)
- Service unit day camps and events
- Bronze, Silver and Gold Award project fees
- GSUSA Destinations

#### Program Reward Examples:

\$40.00 sold = 1 Indie Girl Program Reward  
\$100.00 sold = 3 Indie Girl Program Rewards  
\$250.00 sold = 7 Indie Girl Program Rewards  
\$500.00 sold = 15 Indie Girl Program Rewards

If your Indie is a Junior, Cadette, Senior, or Ambassador Girl Scout, she is eligible for the *J/C/S/A additional proceeds* option and may opt out of girl rewards to receive extra Program Rewards. Contact your service unit MagNut manager (SUMM) or council prior to Oct. 18 if your Indie Girl Scout chooses to elect this option. Please note: Once this option is selected it cannot be changed.

## FINANCIAL PROCEDURES

- Money is collected from the customer at the time of delivery unless the customer donates to Operation: Sweet Appreciation (OSA). Information on the OSA program is found in in the Family Guide or at [gswpa.org/magnut](http://gswpa.org/magnut).
- It's the parent's choice if they'll accept customer checks. Customer checks are to be made out to the parent. **GSWPA will not accept customer checks.**
- Customer online purchases will appear as credits.
- **Indies pay the full amount for products received and do not retain their proceeds for sales.** Caregivers will receive an email in January with the amount of Indie Girl Program Rewards that your Indie Girl Scout earned.
- Send check or money order to: Girl Scouts Western Pennsylvania, Attn: Debbie Hazlett, 612 Locust St., Johnstown, PA 15901.
- Caregivers are liable for the amount not paid, in addition to all costs, interest, legal, and/or collection fees expended by Girl Scouts Western Pennsylvania in the collection of unpaid monies.
- If the financial obligation is not fulfilled, the caregiver will be ineligible to be appointed as a volunteer or participate in any volunteer/program/camp position. Additionally, the Indie Girl Scout's participation in future product programs will be limited, nor will she be approved for any financial assistance, until the debt is paid.

We're here to help! Besides your SUMM, you may also contact council's Customer Care at [customercare@gswpa.org](mailto:customercare@gswpa.org) or by calling 800-248-3355 with any questions.