
Board of Directors Member at Large - Position Description

Term: Three-year term beginning with the close of the Annual Meeting in which elected. Members may serve a total of six (6) consecutive years, two (2) consecutive terms. Members are then eligible to serve an additional term after a lapse of one year.

Purpose: The Board of Directors is responsible to lead at the highest levels of governance exercising their ultimate authority to oversee the mission of Girl Scouts Western Pennsylvania.

Duties: Attend quarterly meetings and trainings of the Board of Directors and Annual Meeting. Serve on Board Standing or ad hoc committee or task group as appointed by the Chair. Actively participate in Council Fund Development and maintain membership in Girl Scouts of the United States (GSUSA).

Strategic:

Continuously identifies its capacity to focus on the mission and strategies to direct the resources of the organization.

- Acts to protect the rights and safety of girls.
- Ensures that the council is positioned in the community to achieve maximum benefit for all girls.
- Provides strategic leadership focus on the future.
- Core capability—determining what an organization does best.
- Strategy development—deciding what the organization will do:
 - Works closely with the CEO to define strategic direction and to define success.
 - Monitors organizational performance in the context of strategic goals and priorities.
- Develops strategies to fund the organization appropriately:
 - Commits itself to making individual personal contributions and to making Girl Scouts a top funding priority.
 - Establishes fund development policies that are compatible with the principles of Girl Scouting.
 - Helps identify funding sources and solicits funds.

Knowledge/Generative:

Board gains knowledge and insight that informs its decision-making:

- Engages in reflective learning.
- Encourages robust dialogue and debate.
- Maintains a culture of mutual respect.
- Uses relevant information to make quality decisions.
- Questions assumptions.

Policy Development and Oversight:

Exercises legal and corporate responsibilities:

- Carry out mission, conduct activities lawfully, and ensure fiscal responsibilities.
- Operate in good faith and in the best interests of the organization.
- Avoid conflicts of interest; maintain confidentiality and discretion.
- As the corporate body, ensures that all governance documents are updated and maintained appropriately:
 - Board Meeting Minutes
 - Bylaws
 - Articles of incorporation
 - Other legal documents

- Preserves the integrity and identity of the Girl Scout Movement:
 - Establishes policies and standards as necessary to safeguard Girl Scouting within the jurisdiction.
 - Fulfills and ensures compliance with GSUSA charter requirements.

Chief Executive Officer (CEO):

- Have a high-level partnership with the CEO, with trust, respect, and honest communication.
- Assesses CEO against organizational performance and strategic priorities.

Culture of Trust:

Develops and maintains a culture of transparency in order to build trust.

- Utilizes the democratic process.
- Develops and maintains credibility by remaining open to hearing diverse interests and perspectives.
- Gains the necessary knowledge to make informed decisions.